

**MINUTES OF THE BEADNELL PARISH COUNCIL MEETING  
held on Wednesday 22<sup>nd</sup> November 2023 at 6.00pm in Beadnell W.I. Hall**

**Present:** Chair- G Martindale, Vice-Chair J Hall  
Parish Councillors: A Nation, J Darcy & C Williamson  
Clerk: I Hunter  
3 Members of the public

**Public Question Time:** None

**Apologies for Absence:** Parish Councillor A Baker, & County Councillor G Renner-Thompson

**Declaration of Interest:** The Vice-Chair declared a personal interest in Planning Application No 23/03957/VARYCO

**Request for Dispensation-** None

**The Minutes of the Parish Meeting held on Wednesday 27<sup>th</sup> September 2023-** Parish Councillors agreed that the Minutes of the Parish meeting held on 27<sup>th</sup> September 2023 were a true record of the meeting. The Chair to sign a hard copy.

**Any urgent matters arising from the minutes if not already on the agenda-**

**Min 114/2023 (Min 100/2023)- The Landing Planning Application-** Parish Councillor A Nation asked if the Parish Council will be re-consulted on this planning application as amended plans had been uploaded onto the Planning Portal. Parish Councillors agreed the Clerk contact the Planning Officer to ask if the Parish Council will be re-consulted.

**Min 115/2023 (Min108/2023)- Ring-fenced reserves-** Parish Councillor A Nation asked for confirmation that the 2 large donations had been allocated to previous expenditure. Parish Councillors confirmed that at the September meeting the 2 large donations had been allocated to previous expenditure.  
Parish Councillor A Nation asked in future that Parish Councillors receive regular updates on ring-fenced reserves.

**The Minutes of the Parish Council – AONB Meeting held on Wednesday 18<sup>th</sup> October 2023-** Parish Councillors agreed that the Minutes of the meeting held on 18<sup>th</sup> October 2023 were a true record of the meeting. The Chair to sign a hard copy.

**Min 116/2023- County Councillor report-** The Clerk reported no report received.  
Parish Councillors agreed the Clerk contact County Councillor G Renner-Thompson again and ask if the Parish Council can receive a copy of the housing survey which Bernicia commissioned.  
Parish Councillor A Nation advised the meeting that she had been in contact with County Councillor G Renner-Thompson about local drainage issues and contacting NWL. He had agreed that she can contact NWL directly, which she will do next week.

**Min 117/2023- North Northumberland Coast Neighbourhood Plan-**

- The Vice-Chair reported she had no updates from the latest Steering Group meeting. Parish Councillor A Nation advised the meeting that at the next Steering Group meeting they will be looking at the wording within the NHP to see if it is compatible with Northumberland County Council Local Plan.

**Min 118/2023- Planning Applications-**

23/03973/FUL- Single storey rear and side extension to enlarge lounge and create new entrance with porch- 11 Longstone Park Beadnell Chathill NE67 5BP

Parish Councillors considered the above planning application and agreed the following:

Not to object to the planning application

However, to raise concerns about the proposed installations of rooflights on this property which is within the AONB area, especially as the AONB are looking at preserving dark skies within the AONB area.

23/03957/VARYCO- Variation of Conditions 2 (Approved Plans) and 6 (Drainage) pursuant to planning permission 21/00126/FUL to allow changes to the house types and materiality of the permission granted and amendment to the drainage design- Land South Of 30 Swinhoe Road Swinhoe Road Beadnell Northumberland  
Parish Councillors considered the above planning application and agreed the following:

To object to the planning application on the following grounds:

- 1- The Proposals are contrary to Policy 5 of the North Northumberland Coast Neighbourhood Plan- Design in new development, for the following reasons:  
The proposed house types & materiality for the properties are not in keeping with the houses on Swinhoe Road.
- 2- Parish Councillors have concerns about the number of rooflights which are proposed to be installed on the 3 properties (32 in total) which are within the National Landscape area. Especially as the National Landscape area are looking at preserving dark skies within the National Landscape area
- 3- This planning application is within the Beadnell Conservation Area.
- 4- Parish Councillors have concerns about the drainage, as no proposals have been provided, and there are already issues with the drainage provision within the surrounding area.

If Northumberland County Council are minded to approve this planning application Beadnell Parish Council request the following to be added to the list of conditions.

- The public open space to be maintained by the developer in perpetuity.
- Also, the permanent residency which is included within the S106 Agreement must be retained.

**Min 119/2023- Planning Approvals-**

23/02620/ADE- Advertisement Consent for proposed wall mural painted on building to rear to direct guests- Town Farm Cottages The Haven Beadnell Chathill NE67 5AW

23/02685/RENE- Installation of 20 roof mounted solar photovoltaic panels to roof on south west elevation- Womens Institute Hall Meadow Lane Beadnell Chathill NE67 5AJ

23/03257/FUL- Proposed extension to the first floor. New external cladding- Meadow Burn West  
Fleetham Northumberland NE67 5JR

**Min 120/2023- Play Areas.**

- Parish Councillors considered the quote of £201.60 +VAT from JobDunn for undertaking repairs to fence & gate at the Kennedy Green exit. Parish Councillors agreed to award the contract to JobDunn.
- Parish Councillors considered the 3 quotes received to undertake the following at Meadow Lane play area:
  - The annual cutting of the perimeter hedge, the lowering and hard cutting back of the hedge, as well as removing elders & tree as per request from Chair.Parish Councillors debated exactly as to what work was involved. The Vice Chair proposed & Parish Councillor C Williamson seconded the Parish Council accept the quote of £750 +VAT from M & M Contractors. This was agreed. However, Parish Councillors agreed that the Clerk invite Mr Muckle from M & M Contractors to a site meeting with available Parish Councillors to confirm exactly what work is to be undertaken.  
Parish Councillors also, agreed that the Parish Council write to the occupiers of Alexander Garth about the boundary hedges.
- Parish Councillors agreed to increase the budget to Parish Councillor A Nation for play area fixings from £120 to £160 to allow a heavy-duty net for the goal post to be purchased. Parish Councillor A Nation to submit all receipts ahead of the January meeting for payment.
- Parish Councillor Nation asked if there were any updates following her report in September that she considered there were safety issues with the kissing gate. Parish Councillors replied no.
- The Vice-Chair provided the following update from the working group which was set up to look at the possible replacement of play equipment.
  - 1- I have been in contact with Parish Councils who have recently installed new equipment, and visited several play areas.
  - 2- Some of our play equipment may need to be replaced in 2025.
  - 3- A feasibility study will be prepared, and users will be canvassed.
  - 4- A plan and brief will be prepared for play equipment providers, possibly June-July 2024.

**Min 121/2023- Cemetery**

- The Clerk reported that to date there is no progress on quotes for drainage works. Parish Councillor A Nation agreed to contact the drainage contractor who met the Vice-Chair and her on site to obtain a written quote. The Clerk to contact County Councillor G Renner-Thompson to see if he knows of any other alternative drainage contractors.
- The Vice-Chair advised the meeting that there is a broken headstone, which Northumberland County Council had kindly looked at for the Parish Council. The headstone, had been moved to a safe place next to the plot it relates to.
- The Vice-Chair advised the meeting that the new sign has been installed on the cemetery gate identifying that there are Commonwealth War Graves within the cemetery.
- Parish Councillors agreed not to take up the offer of training from Northumberland County Council for memorial inspections, due to the costs involved.

**Min 122/2023- Trees-**

- Parish Councillor J Darcy advised the meeting that the Northern Powergrid Isolation form had been completed and submitted, to allow the trees on St Ebba's Green to be removed, as the power supply will need to be disconnected during the works for safety reasons. The proposed date for the works is 15<sup>th</sup> January from 11am – 2pm, as this date will have least impact on the local affected business.
- The Vice-Chair agreed to speak to the residents who will be affected.

**Min 123/2023- Financial Statement**

Current Account	£ 11650.09
Savings Account	£ 19477.95

**Min 124/2023- Finance:**

**Receipts**

- |             |          |                             |
|-------------|----------|-----------------------------|
| • Donations | £ 30.00  | 2 <sup>nd</sup> Home owners |
| • A Haile   | £ 150.00 | Interment (Plot 701)        |

**Payments made**

- |             |          |                            |
|-------------|----------|----------------------------|
| • I Hunter  | £ 39.22  | Parish Councillor training |
| • NALC      | £ 39.22  | Parish Councillor training |
| • S Ternent | £ 540.00 | Grass cutting              |

**Payments due**

- |               |          |                                       |
|---------------|----------|---------------------------------------|
| • I Hunter    | £ 496.39 | Salary 48.75 hours @ £ 12.73 per hour |
| • HMRC        | £ 124.20 | PAYE                                  |
| • Beadnell WI | £ 36.00  | Room hire                             |

**Min 125/2023- Conclusion of the Annual Audit 2022/2023-**

- The Clerk advised the meeting that the current External Auditor had informed her that they do not provide any updates at the end of the public consultation period for the Annual Audit as the Parish Council had submitted the Certificate of Exemption.
- Parish Councillors agreed that the Annual Audit for 2022/23 is now concluded.
- Parish Councillors approved the Annual Parish Council accounts for 2022/23

**Min 126/2023- Updates**

Parish Councillors received updates on the following items and considered any actions:

- Coastal erosion & flooding-** No updates.
- Beadnell-Seahouses footpath-** Parish Councillors suggested that RAMP funding could be an option for this project. Parish Councillors agreed the Clerk contact County Councillor G Renner-Thompson about the use of ramp funding for the footpath.
- Installation of cycle stands-** The Vice-Chair proposed the Parish Council cover any installation costs which arise, and Parish Councillor A Nation takes over as lead Parish Councillor for this project and makes contact with Beadnell Towers. This was agreed.
- Bus stop/poles Beadnell village-** Parish Councillor A Nation proposed the Parish Council ask Northumberland County Council to provide the standard size timetable holder for the

- bus shelter at the northbound stop. As well as raising concerns about the current state of the timetable holder at the Bullring, she agreed to provide a photo. This was agreed.
- e) **Future bus services in Beadnell area-** The Clerk informed the meeting that the 418 service was out to tender.
- f) **Chathill rail services** Parish Councillor A Nation advised the meeting that there is an online meeting on 23<sup>rd</sup> November. She asked Parish Councillors if Beadnell Parish Council support the proposals for more trains to stop at Chathill. Parish Councillors agreed that Beadnell Parish Council supports the project for more trains to stop at Chathill.
- g) **Planning Application No 23/03973/FUL-** Parish Councillors ratified the submission of no further comments/observations following the receipt of the update from Northumberland County Council Planning Department.

**Min 127/2023- AONB- Northumberland Coast National Landscape**

- Parish Councillors acknowledged the new name for AONB.
- The Vice Chair provided the following update from the Climate Change Workshop held on 12/10:
  - The workshop was positive.
  - There are not any grants available for Holiday Home owners to install EV Chargers. Parish Councillor A Nation suggested the Parish Council issues a double-sided Holiday let donation letter in March to provide additional information. Parish Councillors agreed to consider this at the March meeting.
  - Coast Care now had 158 volunteers.
  - The Partnership group are going to set up a working group to review the makeup of the partnership, to look at the skill gaps as well as the membership.
  - The Partnership meetings may become open to members of the public, with a limited public question time.
  - I will circulate the partnership minutes in due course.
  - The Annual Forum will be held in Alnmouth on 8<sup>th</sup> December.

**Min 128/2023- Correspondence**

- **NCC-** Decision notification for double yellow lines on The Wynding
- **Resident-** Email Re black huts- considered at Min 131/2023.
- **Resident-** Email Re overnight camping Harbour Road. Parish Councillors noted the Parish Council was only copied into the email
- **NCC-** Email letter from Leader & Who's Who update
- **NCC-** Email- Information on Environment & Climate Fund. Parish Councillors raised concerns on the short time frame to apply.
- **EBDA-** Email- Request for nominations for EDBA Award 2023
- **National Trust-** October newsletter
- **Carers Northumberland-** Carers Rights Day 23/11
- **War Memorials Trust-** November 2023 newsletter
- **Resident -** Copy of email sent to Northumberland County Council Re overnight camping on Harbour Road. Parish Councillors noted the Parish Council was only copied into the email
- **NCC-**Northumberland Open Space Assessment - Town/Parish Council Survey. Parish Councillors agreed the Clerk ask for a time extension until the January meeting to make a

submission. Also, the Clerk to place a copy of the survey on the Parish Council website asking for comments asap.

### **Min 129/2023- Policies**

- Parish Councillors ratified the revised Risk Assessment. The Chair signed a hard copy.
- Parish Councillors agreed Parish Councillor A Baker to be the lead Parish Councillor to undertake the annual review of the Asset Register.
- The Vice-Chair proposed and the Chair seconded that the Parish Council engage an Arborist to undertake an inspection of the Parish Council trees every 4-years, and Parish Councillors continue to undertake regular checks as well as checks after storms. This was agreed by the majority.  
Parish Councillors agreed the Parish Council Tree Management Policy is amended, and circulated ahead of the January meeting. The final version to be agreed at the January meeting.

### **Min 130/2023- Parish Council Business**

- Parish Councillor A Nation proposed and it was agreed to start by considering agenda items 9 to 17
- Parish Councillors agreed not to prepare reports for the Village News.
- Parish Councillors agreed to add a “Community Groups” heading on the front page of the Parish Council website, and all local groups be invited to provide updates/minutes etc for the Clerk to upload.
- Parish Councillors agreed to reinstate police reports on Parish Council agendas.
- Parish Councillors agreed an addendum to be added to Stableyards grass cutting contract to include the change to the number of grass cuts. The draft addendum to be considered at the January meeting.
- Parish Councillor A Nation proposed & Parish Councillor C Williamson seconded the Parish Council open a Trade Account with JT Doves Seahouses. This was agreed.
- Parish Councillor A Nation proposed Climate Action to be a regular agenda item. This was not supported.
- Parish Councillor A Nation proposed and it was agreed to start by considering agenda items 1 to 8.
- Parish Councillor Nation referred to a training session in July she attended at the Parish Council’s cost focussing on the role of Parish Councillors and how Parish Councils may conduct their business and providing brief feedback.  
As a result of attending, she felt that there was good reason to review the Parish Council procedures and proposed the Parish Council set up a Working Group consisting of Parish Councillor C Williamson, the Clerk and herself to look at Parish Council procedures and report back to the January meeting. This was not supported.
- Parish Councillor A Nation proposed moving to monthly meetings. The proposal was not seconded or supported by the other Parish Councillors present.
- Parish Councillor A Nation asked if in view of Parish Councillors' approach there was any purpose in continuing with agenda items 2 to 8. Parish Councillors did not support the proposals on the agenda items 2 to 8. Therefore, there was no discussion.
- The Vice-Chair advised Parish Councillor A Councillor Nation if she still had concerns there are options/ actions available to her

**Min 132/2023- Local Issues-**

- Parish Councillors agreed that the remaining black hut in poor repair is a Non-Designated Heritage Assets, however, they are on private land. Parish Councillors agreed no actions are required.
- Parish Councillors agreed Parish Councillor A Nation approach residents/ property owner, businesses and the church in the area canvassing their views on the village green and surrounding area/ unadopted roads and report back.

**Min 133/2023- 2024/25 Budget**

- Parish Councillors received an in-year budget update.
- Parish Councillors noted Parish Councillor A Baker's draft budget as a starting point for the 2024/25 budget.
- Parish Councillor A Nation proposed Parish Councillors consider a donation to BCV & Coast Care at the January meeting. The Vice-Chair reported that Coast Care had been asked to submit a written request if they would like to be considered for a donation.

**Any Other Urgent Business-** None

**The date of the next meeting 24<sup>th</sup> January 2024 at 6pm**

Chair \_\_\_\_\_ Date \_\_\_\_\_