

MINUTES OF THE BEADNELL ANNUAL PARISH COUNCIL MEETING
held on Wednesday 24th May 2023 at 6.05pm in Beadnell W.I. Hall

Present: Chair- G Martindale, Vice-Chair J Hall
Parish Councillors: J Rhind, A Baker, C Williamson, & A Nation
County Councillor G Renner-Thompson
Clerk: I Hunter
12 Members of the public

Min 52/2023 -Election of Chair for 2023/24- Parish Councillor A Baker proposed & Parish Councillor C Williamson seconded Parish Councillor G Martindale as Chair for 2023/24. This was agreed. Parish Councillor G Martindale accepted the position and signed the Declaration of Acceptance.

Min 53/2023-Election of Vice-Chair for 2023/24- Parish Councillor A Baker proposed & the Chair seconded, Parish Councillor J Hall as Vice- Chair for 2023/24. Parish Councillor J Hall accepted the position and signed the Declaration of Acceptance.

Min 54/2023- Chair's Annual Report- The Chair read out the attached 2022/23 report:

2 members of the public joined the meeting at that point.

Apologies for Absence: None

Declaration of Interest: The Clerk declared a personal & prejudicial interest in Agenda item No 15 Clerk's salary review.

Request for Dispensation- None

The Minutes of the Parish Council Meetings held on Wednesday 15th March 2023- Parish Councillors agreed that the Minutes of the meeting held on 15th March 2023 were a true record of the meeting. The Chair to sign a hard copy.

Any urgent matters arising from the minutes if not already on the agenda-

Min 55/2023 (Min 43/2023)- Updates- Northumberland Estates- Parish Councillor A Nation asked if the letter had been sent to Northumberland Estates, and if a response had been received. The Clerk responded that the letter had been sent to Northumberland Estates, however, no response had been received.

The Minutes of the Planning Meetings: Parish Councillors agreed the minutes of the Planning Meetings held on 5th & 26th April & 3rd May 2023 were a true record of the meeting. The Chair to sign a hard copy.

Min 56/2023-Community Police- The Clerk read out the following report:

Over the last eight-week period there have been no incidents to which the community need to be made aware of. There have only been 2 recorded crimes whereby I am unable to give

you further specific details. I can confirm however that none of these are relevant or have a wider impact on the community.

Min 57/2023- County Councillor report- County Councillor G Renner-Thompson gave the following verbal update:

- Northumberland County Council Highways Programme Officer had stated that the Beadnell- Seahouses footpath is not recognised for cycles as it is not wide enough, however, following the information provided by Parish Councillor A Baker, I will undertake further research.
- The next meeting in relation to additional trains stopping at Chathill will be held on 7th June.
- Sea Change are undertaking a beach clean.
- The Bamburgh Ward is included in the broadband project which will provide full fibre to property, |Go-fibre are the appointed contractor. The Vice-Chair raised concerns about the retention of the landline number for the property, as she had been advised there was no guarantee it could be retained. County Councillor G Renner-Thompson agreed to ask the question.
- An independent company are currently undertaking a housing needs survey within the NHP area. The Vice-Chair questioned who are being contacted and if businesses are being contacted about staffing issues. County Councillor G Renner-Thompson agreed to organise a meeting between the Vice-Chair & the surveyor.
- The Northumberland County Council boundary review will not have an impact on Bamburgh Ward.
- Seahouses Primary School had just received a good Ofsted report, and the Duchess School in Alnwick is progressing to being an Academy.
- The next NHP meeting will be held on 8th June.

Parish Councillor A Nation asked about the repainting of the double yellow lines at the Wynding. County Councillor G Renner-Thompson agreed to chase this up.

Parish Councillor A Nation asked if there were any updates on the affordable housing in Seahouses. County Councillor G Renner-Thompson replied it is ongoing.

Min 58/2023- Parish Council Policies-

The Vice-Chair proposed & Parish Councillor A Baker seconded the adoption of the following policies:

- Parish Councillors reviewed and agreed adopt the Code of Conduct
- Parish Councillors amended the Planning Meeting guide
“ *If the Parish Council decision is based on the terms of the Neighbourhood Plan and contrary to the planning officer’s view, this **may** trigger a call into committee* “
The Planning Meeting guide was approved.
- Parish Councillors agreed to review the Asset Register at the November Parish Council meeting.

Min 59/2023- Annual Governance and Accountability Return for 2022/23

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor
- Parish Councillors completed and approved the Annual Governance Statement

- Parish Councillors approved the draft Annual Accounts for 2022/23
- Parish Councillors approved the Accounting Statement and Explanation of Variances. Parish Councillor A Nation stated that not all figures specifically identified in the year-end balance are ring fenced.
- Parish Councillors approved the completion and submission of the Certification of Exemption.
- Parish Councillors agreed to give a vote of thanks to the Internal Auditor for undertaking the Internal Audit, & the Clerk for the preparation of the Annual Audit.
- The Clerk agreed to place copies of the Annual Audit and accounts on the Parish Council website

Min 60/2023- Annual Insurance premium-

- Parish Councillors considered the information received from BHIB and agreed the payment of £645.67 to BHIB for the Parish Council's 2023/24 Insurance policy.
- Parish Councillors noted there may be an additional payment due as there are ongoing discussions in relation to the value for insurance purposes of the Village clock.

Min 61/2023- Clerk's salary review 2022/23

- Parish Councillors agreed the previously circulated NALC 2022/23 pay scale for the Parish Clerk SCP 9 = £12.06 per hour from 1st April 2022.
- Parish Councillors agreed the payment of an additional 195.5 hours @ £1.01 per hour which equals £197.46 gross.
- Parish Councillors agreed to defer the review of the Parish Clerk's salary until the July meeting.
- Parish Councillor A Nation proposed that the Clerk keeps an eye open/ keeps track that the Parish Council has a written record (minutes, confirming email or suchlike) of all meetings/ discussions which Parish Councillors have had with Northumberland County Council Officers or outside bodies between meetings, as this would keep all Parish Councillors up to date. The proposal was not seconded.
Parish Councillor A Nation questioned if the Clerk should be involved in the collation of the Chair's speech for Northumberland County Council Planning Committee instead of taking up her role as a County Councillor. Parish Councillors agreed they would prefer the Clerk took up her role as County Councillor at Northumberland County Council Planning Committee. Parish Councillor A Nation reminded the meeting that all Parish Councillors must have the opportunity to comment on the Chair's speech and it must be agreed by a majority of Parish Councillors ahead of Northumberland County Council Planning Committee

Min 62/2023- Planning Applications

23/00918/FUL- Demolition of existing 3 x 3m conservatory prior to erection of single storey extension to rear of property extending 3.8m beyond existing rear wall, or 0.8m beyond current garage wall. Proposed 2.65m extension to side elevation of existing garage of property to create entrance area. Installation of light cement fibre shiplap panel with insulation to be used as cladding- 42 Longstone Close Beadnell Chathill Northumberland NE67 5BS

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Parish Councillors debated the planning application. Parish Councillor A Baker proposed & Parish Councillor C Williamson seconded the Parish Council objects to the planning application. This was agreed by a majority vote. The Parish Council objected to the planning application on the following grounds:

- There needs to be sufficient parking within the curtilage for a minimum of 2 vehicles as the bedrooms are increasing from 2 to 3.
- An additional designated parking space needs to be identified within the curtilage.
- There is still no parking plan for this development.
- Policy 8 of the North Northumberland Coast NHP needs to be considered when determining this planning application.
- The application needs to adhere to Appendix E Parking Standards E.13 in the Northumberland Local Plan.

23/01710/FUL- Erection of a single storey side extension clad in larch as well as 8no. eco-pods embedded within the ground covered with coastal grass species. 5no. single storey double timber-frame cabins and 5no. timber enterprise kiosks and associated car park facility with associated and external ground works- The Landing Benthall Beadnell Chathill Northumberland NE67 5FD.

Parish Councillors debated the planning application. Parish Councillor A Baker proposed & Parish Councillor C Williamson seconded the Parish Council objects to the planning application. This was agreed. The Parish Council objected to the planning application on the following grounds:

- The North Northumberland Coast NHP mentions that the local communities including Beadnell are at saturation point regarding holiday accommodation, therefore a further expansion of holiday accommodation could have a negative impact on amenities of the community, as well as a having a negative impact on the local landscape and designated areas.
- There has been no Landscape and Visual Impact Assessment provided with this planning application which is a requirement of Policy No 25 of the North Northumberland Coast NHP.
- Northumberland County Council Local Plan Policy ECN 15 paragraph (f) about Tourism and Visitor Development does not support new or extensions to existing sites for camping, caravans and chalets inside the 2 AONB's.
- This planning application does not conserve or enhance the special qualities of the AONB and Northumberland County Council Local Plan ENV 5.
- Northumberland County Council Local Plan Policy HOU10 and North Northumberland Coast NHP Policy 14 states new dwellings should be for principal residency only.
- This planning application is overdevelopment of the area.
- No community benefit has been offered as part of this planning application.

Parish Councillors asked County Councillor G Renner-Thompson to call this planning application into Planning Committee.

Parish Councillors agreed if Northumberland County Council are minded to grant permission for the extension to The Landing it is temporary and should be in keeping with the already approved associated planning application 22/00557/FUL where temporary approval was given for 4 years and expires on 1st October 2026.

Min 63/2023- Planning Approval

23/00405/FUL- Propose to remove existing porch and replace with new; convert garage to bedroom; first floor side extension over existing garage; single storey rear extension enlarging dining room and kitchen with balcony over with glass privacy screen and guarding.; drive extension utilising garden to front- 29 Swinhoe Road Beadnell Chathill Northumberland NE67 5AG

Min 64/2023- Planning Refusals

20/01002/COU-Change of use of agricultural land for use as a caravan park as an extension to the existing camping and caravanning club site-Land North West Of Beadnell Bay Caravan Site Beadnell

21/04346/FUL-Replace existing building (3no flats/20no bed sit space) with 3no detached houses with the same bed spaces- On The Beach Harbour Road Beadnell

Min 65/2023- Play Areas.

- Parish Councillors agreed Parish Councillor A Nation will be the lead Parish Councillor for the play areas.
- Parish Councillor A Nation agreed to contact Northumberland County Council in relation to the erection of the chains on the swing, as well as raising the missing sections on the weekly inspection reports.
- Parish Councillors noted the issue with dog fouling.
- The Vice-Chair confirmed the O Kavanagh has the installation of the gate at the Meadow Lane play are on his to do list.

Min 66/2023- Cemetery

- The Vice-Chair reported that the works to the boundary wall had been completed and the invoices had been received. She stated the dump bag at the entrance to the cemetery still had not been removed, however, she will deal with this. Parish Councillor A Baker stated in future the Parish Council needs to obtain confirmation on the VAT status of contractors, ahead of agreeing to works as the Parish Council can reclaim VAT if they pay the invoice directly with the supplier for materials.
- The Vice-Chair confirmed the next memorial inspection is due to be undertaken by Northumberland County Council shortly.
- The Vice-Chair reported that the grass is long, however, the next grass cut may be due shortly.

Min 67/2023- Tree Survey

- Parish Councillors received the tree survey report from the Arborist
- Parish Councillors agreed the Clerk obtain a quote for the removal of T2 & T4, and double check if permission is required to remove trees in a Conservation Area.
- Parish Councillors agreed to continue with the intermittent check of the trees, which includes after any storms, and pay for an Arborist report every 4 years.
- Parish Councillors agreed the payment of £410 to Tilia Tree Consultancy Services.

Min 68/2023- Financial Statement as at 31st March 2023

Current Account	£ 11648.00
Savings Account	£ 19385.48

Min 69/2023- Finance:

Receipts

• Northern Powergrid	£ 1.53	Wayleave
• Northumberland CC	£ 6000.00	Precept
• A Haile	£ 150.00	Plot 715- 2 nd interment
• A Haile	£ 500.00	Plot N46- purchase & interment
• Resident	£ 500.00	Plot N47 - purchase
• Donations	£ 3430.00	2 nd Home owners

Payments made

• Beadnell CV	£ 500.00	Donation
• Garden Escapes	£ 912.00	Replacement child's seat – play area
• Shiel & Morrison	£ 72.00	Printing donation letters
• Bailey Street Furniture	£ 421.14	3 cycle stands
• C Mallaburn	£ 5050.00	Cemetery boundary wall
• S Ternant	£ 638.00	Cemetery groundworks

Payments due

• I Hunter	£ 715.33	Salary 57.75 hours @ £ 12.06 per hour + back pay
• HMRC	£ 178.60	PAYE
• I Hunter	£ 70.57	Expenses
• Beadnell WI	£ 30.00	Room hire
• NALC	£ 206.78	Annual subscription
• BHIB	£ 645.67	Annual Insurance premium
• Tilia Tree CS	£ 410.00	Tree survey
• ICO	£ 35.00	Annual Data Protection fee
• Northumberland CC	£ 1000.00	Public Toilets- 2022/23 winter opening

Min 70/2023- Updates

Parish Councillors received updates on the following items and considered any actions:

- a) **Footpath to Swinhoe.** Parish Councillor A Baker reported no updates

- b) **Swinhoe junction.** Parish Councillor J Rhind advised the meeting that there had been another accident at the junction, and that he was continuing to press Northumberland County Council Highways Programme Department for information on the timescale for implementation of their proposals. However, I am not receiving answers.
Parish Councillor J Rhind made the following suggestions that vehicles need to be directed onto the B1340, change the road layout and the visibility of the junction.
- c) **Chathill rail services.** Parish Councillor J Rhind advised the meeting that there is to be a meeting on 7th June and the group are looking into lobbying the Northern Rail Partnership.
- d) **Cycle stands-** Parish Councillor C Williamson advised the meeting the cycle stands will be located next to the BT phone box on Harbour Road. Parish Councillor A Nation and Parish Councillor C Williamson are in discussion with Beadnell Towers, as they are going to help with the installation. Parish Councillors gave a vote of thanks to Beadnell Towers for their support.
Parish Councillor C Williamson asked for approval to spend approx. £185 to purchase plastic paving etc to install the cycle stands. This was agreed as the nett figure should be within the £500 allocated budget.
- e) **Demolition of Bernicia garages-** Parish Councillor J Rhind advised the meeting that the latest email from Bernicia had been circulated, and that Bernicia had confirmed the start date is not imminent.
- f) **Spam emails-** No updates
- g) **Water fountain- car park area-** No updates
- h) **Feedback from training sessions-** Parish Councillor A Nation advised the meeting that she is circulating email updates after training sessions, and questioned whether she should continue to do so. It was agreed she would.
She confirmed she would not be circulating a note in respect of the "Fighting Climate Change with Local Action" webinar she had attended earlier (24.5.23). It involved speakers giving examples of the approach they are taking as TCs and PCs locally. An example was to set up a PC sub-committee to deal with climate change. A number of attendees felt they needed more guidance before proceeding to set up a community group. The AONB has a number of Northumberland County Council officers willing to become involved and it is hoped an information session will take place later in the year. Parish Councillor A Nation also stated she will be attending the planning monitoring and enforcement session.

Min 71/2023- Public Rights of Way- Parish Councillor C Williamson advised the meeting that the volunteers had undertaken the annual check of the 34 Rights of Ways within the Parish which is approx. 16 miles, and have reported the issues they had found to Northumberland County Council.

She raised the following points:

- Public Right of Way No 4 is unable to be walked due to The Kilns development. Also, part of the Right of Way is not easy to access due to the uneven surface and a kissing gate. Parish Councillors agreed one of the conditions of the planning approval for the Kilns development was to remove the kissing gate.
- Public Right of Way No 21 needs to be realignment.

Min 72/2023- Correspondence

- NCC- Emails GoFibre broadband

- **The Local Government Boundary Commission-** Email notification draft recommendations for new electoral arrangements in Northumberland County Council- comments by 10th July.

Min 73/2023- Consultations

- Parish Councillors considered the previously circulated report prepared by the Vice-Chair on the introduction of a use class for short term lets and associated permitted development rights. Parish Councillor A Baker proposed & Parish Councillor C Williamson seconded the Vice-Chair respond on behalf of the Parish Council. This was agreed.
- Parish Councillors considered the previously circulated report prepared by the Vice-Chair on the Government's consultation on registration scheme for short term lets in England. Parish Councillor A Baker proposed & Parish Councillor C Williamson seconded the Vice-Chair respond on behalf of the Parish Council. This was agreed.

Min 74/2023- Northumberland County Council Local Transport Plans

- Parish Councillors noted the feedback from Northumberland County Council on the Parish Council's 3 priorities for 2023/24.
- Parish Councillors agreed to think of suggestions that could be possible Parish Council priorities the 2024/25 LTP ahead of the July meeting where the Parish Council will agree the Parish Council's 3 priorities for the 2024/25 Local Transport Plan.
- The Vice-Chair raised concerns that the road markings on the corner of The Wynding/Craster Arms that have still not been repainted. The Clerk agreed to report this again to Northumberland County Council Highways Department and CC County Councillor G Renner-Thompson into the email.

Min 75/2023- Banking arrangements

- Parish Councillors considered moving the Parish Council bank accounts to Unity Trust Bank, however, there will be monthly charges. Parish Councillors agreed the Parish Council bank accounts will remain with Barclays Bank at the present time as there are no monthly charges.
- Parish Councillors agreed to remove former Parish Councillor M Dawson from the bank signatory list. Parish Councillors agreed the Clerk check the number of signatories that are allowed be registered on the bank account.

Min 76/2023- Local Issues- Parish Councillors noted the complaint the Parish Council had received about the grass cutting undertaken by Northumberland County Council. Parish Councillors agreed if anybody had a complaint about the standard of the grass cutting undertaken by Northumberland County Council, they should contact Northumberland County Council direct.
County Councillor G Renner-Thompson reported that Northumberland County Council do not collect the grass cuttings due to the costs involved.

Min 77/2023- Village News- Parish Councillors agreed Parish Councillor J Rhind draft the report for the Village News for Parish Councillors to approve.

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Min 78/2023- Parish Council Meeting dates for 2023/24- Parish Councillors agreed the previously circulated draft Parish Council Meeting dates as the dates for Parish Council meeting dates in 2023/24, with the one amendment there will be only one Parish Council meeting in May 2024

Any Other Urgent Business- None

The date of the next meeting 26th July 2023 at 6pm

Chair _____ Date _____