

THE PARISH COUNCIL OF BEADNELL

Web Site - www.beadnellparishcouncil.co.uk

**The Annual Parish Council Meeting of Beadnell Parish Council will be held on
Wednesday 24th May 2023, in W.I Hall Meadow Lane Beadnell
Commencing at 6.05 P.M or on the rising of the Annual Parish Meeting**

AGENDA

1. Election of Chair for 2023/24

- Parish Councillors to elect a Chair for the forth coming year
- The Chair to sign the Declaration of Acceptance

2. Election of Vice-Chair for 2023/24

- Parish Councillors to elect a Vice-Chair for the forth coming year
- The Vice-Chair to sign the Declaration of Acceptance

3. Chair's Annual Report.

- The 2022/23 Chair to present an Annual Report.

4. Apologies for absence-

5. Declaration of interest.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in discussions or vote on the matter and must leave the room.

6. Request for dispensation

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.
- (ii) To consider requests for dispensation.

7. The Minutes of the Parish Council Meeting held on Wednesday 15th March 2023.

Parish Councillors to approve the minutes of the Parish Council Meeting held on 15th March 2023. The Chair to sign a hard copy.

8. Matters from the minutes of the last meeting arising unless otherwise on the agenda

Parish Councillors to receive any updates on actions since the previous meeting.

9. The Minutes of the Planning Meetings

Parish Councillors to approve the minutes of the Planning Meetings held on 5th & 26th April & 3rd May 2023. The Chair to sign a hard copy.

10. Community Police- To receive any updates from the local Police Officer

11. County Councillor report-

- Parish Councillors to receive any updates from County Councillor G Renner-Thompson
- Parish Councillors to receive NHP updates, including housing survey

12. Parish Council Policies

- Parish Councillors agree to adopt the Code of Conduct
- Parish Councillors undertake the annual review of the Planning Meeting guide.

13. Annual Governance and Accountability Return for 2022/23

- 13.1 Parish Councillors to consider and agree any actions arising from the report of the internal auditor (copy attached)
- 13.2 Parish Councillors to approve the Annual Governance Statement (draft copy attached)
- 13.3 Parish Councillors to approve the draft annual accounts for 2022/23 (draft copy attached)
- 13.4 Parish Councillors to approve the Accounting Statement and Explanation of Variances (draft copies attached)
- 13.5 Parish Councillors to confirm and approve the Certification of Exemption (draft copy attached)
- 13.6 Parish Councillors to agree a vote of thanks to the Internal Auditor

14. Annual Insurance premium

- Parish Councillors to consider quote and information received from BHIB
- Parish Councillors to agree the payment of £645.67 to BHIB for the Parish Council's 2023/24 Insurance policy.

15. Clerk's salary review 2022/23

- Parish Councillors to agree the previously circulated NALC 2022/23 pay scale for the Parish Clerk SCP 9 = £12.06 per hour from 1st April 2022.
- Parish Councillors to agree the payment of an additional 195.5 hours @ £1.01 per hour which equals £197.46 gross.
- Parish Councillors to undertake a review of the Parish Clerk's salary.
- Parish Councillors to review and agree the role of the Parish Clerk

16. Planning Applications

23/00918/FUL- Demolition of existing 3 x 3m conservatory prior to erection of single storey extension to rear of property extending 3.8m beyond existing rear wall, or 0.8m beyond current garage wall. Proposed 2.65m extension to side elevation of existing garage of property to create entrance area. Installation of light cement fibre shiplap panel with insulation to be used as cladding- 42 Longstone Close
Beadnell Chathill Northumberland NE67 5BS

23/01710/FUL- Erection of a single storey side extension clad in larch as well as

8no. eco-pods embedded within the ground covered with coastal grass species. 5no. single storey double timber-frame cabins and 5no. timber enterprise kiosks and associated car park facility with associated and external ground works- The Landing Benthall Beadnell Chathill Northumberland NE67 5FD

17. Planning Approval

23/00405/FUL- Propose to remove existing porch and replace with new; convert garage to bedroom; first floor side extension over existing garage; single storey rear extension enlarging dining room and kitchen with balcony over with glass privacy screen and guarding.; drive extension utilising garden to front- 29 Swinhoe Road Beadnell Chathill Northumberland NE67 5AG

18. Planning Refusals

20/01002/COU-Change of use of agricultural land for use as a caravan park as an extension to the existing camping and caravanning club site-Land North West Of Beadnell Bay Caravan Site Beadnell

21/04346/FUL-Replace existing building (3no flats/20no bed sit space) with 3no detached houses with the same bed spaces- On The Beach Harbour Road Beadnell NE67 5AN

19. Play Areas.

- Parish Councillors to consider any updates on repairs
- Parish Councillors to receive any other updates.

20. Cemetery

- The Vice-Chair to provide an update on the boundary cemetery wall
- Parish Councillors to ratify the payment of £5050 to C Mallaburn
- Parish Councillors to ratify the payment of £638 to S Ternant
- Parish Councillors to receive any updates

21. Tree Survey

- Parish Councillors to receive the tree survey report from the Arborist
- Parish Councillors to consider & agree any actions.
- Parish Councillors agree the payment of £410 to Tilia Tree Consultancy Services.

22. Finance

- The 31st March 2023 Financial Statement attached

Receipts

- | | | |
|----------------------|-----------|-------------------------------------|
| • Northern Powergrid | £ 1.53 | Wayleave |
| • Northumberland CC | £ 6000.00 | Precept |
| • A Haile | £ 150.00 | Plot 715- 2 nd interment |

- A Haile £ 500.00 Plot N46- purchase & interment
- Resident £ 500.00 Plot N47 - purchase
- Donations £ 3430.00 2nd Home owners

Payments made

- Beadnell CV £ 500.00 Donation
- Garden Escapes £ 912.00 Replacement child's seat – play area
- Shiel & Morrison £ 72.00 Printing donation letters
- Bailey Street Furniture £ 421.14 3 cycle stands
- C Mallaburn £ 5050.00 Cemetery boundary wall
- S Ternant £ 638.00 Cemetery groundworks

Payments due

- I Hunter £ 715.33 Salary 57.75 hours @ £ 12.06 per hour + back pay
- HMRC £ 178.60 PAYE
- I Hunter £ 70.57 Expenses
- Beadnell WI £ 30.00 Room hire
- NALC £ 206.78 Annual subscription
- BHIB £ 645.67 Annual Insurance premium
- Tilia Tree CS £ 410.00 Tree survey
- ICO £ 35.00 Annual Data Protection fee
- S Ternant £ TBC Grass cutting

23. Updates

- Parish Councillors to updates on the following items and consider any actions:
 - a) Footpath to Swinhoe
 - b) Swinhoe junction
 - c) Chathill rail services.
 - d) Cycle stands
 - e) Demolition of Bernicia garages
 - f) Spam emails
 - g) Water fountain- car park area
 - h) Feedback from training sessions- Parish Councillor A Nation

24. Public Right's of Way

- Parish Councillors to receive the Annual Public Rights of Way report
- Parish Councillors to consider any actions

25. Correspondence

- NCC- Emails GoFibre broadband
- **The Local Government Boundary Commission-** Email notification draft recommendations for new electoral arrangements in Northumberland County Council- comments by 10th July.

26. Consultations

- Parish Councillors to consider responding to – introduction of a use class for short term lets and associated permitted development rights.
- Parish Councillors to consider responding to Government consultation on

registration scheme for short term lets in England.

27. Northumberland County Council Local Transport Plans

- Parish Councillors to consider feedback from Northumberland County Council on the Parish Council's 3 priorities for 2023/24.
- Parish Councillors to agree to start the consideration process for the 2024/25 Parish Council's 3 priorities.

28. Banking arrangements

- Parish Councillors to consider moving bank accounts to an alternative bank
- Parish Councillors to agree to update list of signatories

29. Local Issues

- Parish Councillors to consider the standard of grass cutting within the Parish in 2023

30. Village News

- Parish Councillors to agree the content for the next edition of the Village News.

31. Parish Council Meeting dates for 2023/24

- Parish Councillors to agree the previously circulated draft Parish Council Meeting dates for 2023/24

32. Any Other Urgent Business

33. Date of the next meeting: TBC

(Sgnd). Isabel Hunter
Clerk to Beadnell Parish Council.