

## BEADNELL PARISH COUNCIL

Clerk ★ Isabel Hunter ★ Morven ★ 11 Springhill Lane ★ Berwick-upon-Tweed ★ TD15 2QN

Telephone ★ 01289 306365

Web Site ★ [www.beadnellparishcouncil.co.uk](http://www.beadnellparishcouncil.co.uk)

### Memorial Policy

From time to time members of the public will ask the Parish Council to allow them to place a seat or memorial, usually in memory of a loved one. Memorials to pets will not be approved.

The Parish Council is able to consider the siting of memorials on land owned by the Parish Council, also on highway verges in consultation with Northumberland County Council.

However, it is important to note that Beadnell Village is in the Northumberland Coastal Area of Outstanding Natural Beauty and North Northumberland Heritage Coast. Excessive signage and seating contribute to the visual clutter which does not accord with these designations or the AONB's policy CE1 which states that the special landscape and seascape qualities need to be conserved and enhanced.

Land for the siting of memorials, seats, planters and picnic tables is limited and the Parish Council reserves the right to refuse a request.

As there are already several seats in the Parish the Parish Council would encourage the placement, in addition to or instead of seats, of bulbs on or near the Bull Ring Village Green, plants, trees, planters or picnic tables. Alternatively donating to the Beadnell Community Volunteers.

The Clerk will issue an invoice for all donations and fees.

This policy has been developed to ensure that all donation of funds and memorials approved by the Parish Council conform to the standard set out below.

#### A) Seating, Planters, Picnic Tables

- 1 Proposals for donations of memorials, seating, planters or picnic tables must be for a specific and identified area within the Parish and be submitted to the Parish Clerk for consideration at a Parish Council meeting. If the donor's preferred site is not suitable, the Parish Council will offer an alternative if available.
- 2 If an offer of memorial/seating/planter/picnic table is rejected, Beadnell Parish Council will urge the donor to consider supporting other projects in the Parish, such as planting bulbs on the Bull Ring Village Green, planting a memorial tree or donating to the Beadnell Community Volunteers.
- 3 If an offer of memorial/seating/planting/picnic table is accepted, the Parish Council will arrange for installation by one of its regular contractors in order to comply with current Health and Safety Regulations and to ensure uniformity. The cost of installation, previously agreed, will be borne by the donor.
- 4 The Parish Council have selected a number of suppliers, **as listed on the Parish website**, and would encourage donors to choose from this list. The Parish Council would prefer seats, planters and picnic tables to be made from recycled materials. However if furniture from a different supplier is preferred by the donor, then this will be discussed and agreed or otherwise at a Parish Council meeting.
- 5 All donations must be fully funded by the donor and not incur future financial liability on Beadnell Parish Council. For this purpose, the Parish Council will charge a 'one-off' fee of £250 to cover maintenance and insurance for up to ten years.
- 6 The donor is welcome to attach a small plaque to the seat/planter/picnic table or to a short stake positioned at the foot of the tree.
- 7 The Parish Council reserves the right to remove any memorial/seat/planter/picnic table which reaches a state beyond economic repair. The Parish Council will make every reasonable attempt to contact the donor prior to removal of the memorial or furniture.

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- 8 The Parish Council reserves the right to relocate memorials/seats/planters/picnic tables if necessary and will make every effort to notify the donor prior to such relocation. It is the responsibility of the donor to keep the Parish Council informed of their contact address.

### **B) Bulbs, Plants and Trees**

- 1 Land for the planting of bulbs, plants and trees is limited and the Parish Council reserves the right to refuse a request.
- 2 Proposals for financial donations for bulbs, plants or trees will be agreed with Beadnell in Bloom and must be for a specific and identified area within the Parish. Details must be submitted to the Parish Clerk for consideration at a Parish Council meeting. If the donor's preferred site is not suitable, the Parish Council and Beadnell in Bloom may suggest an alternative if available.
- 3 A list of suitable trees is available on the website.
- 4 If approved, the Parish Council will negotiate with the Beadnell in Bloom group to arrange for planting by volunteers in order to ensure uniformity. The cost of the bulbs, plants and or trees, having been previously agreed, will be borne by the donor.
- 5 All donations must be fully funded by the donor and not incur future financial liability on Beadnell Parish Council. For this purpose, the Parish Council will charge a 'one-off' fee of £25 for bulbs and plants and £100 for trees to also cover liability.
- 6 If suitable space is available and agreed, the donor is welcome to provide a small plaque to be displayed near the bulbs or plants or in front of a tree.
- 7 The Parish Council and Beadnell in Bloom will not be responsible for any loss damage or non-performance of the bulbs, plants or trees in future years.
- 8 The Parish Council reserves the right to move or remove any bulbs, plants or trees with good reason and will make every effort to notify the donor. It is the responsibility of the donor to keep the Parish Council informed of their contact address.

### **C) Memorial Plaques**

- 1 A list of suitable styles of plaque is available on the website.
- 2 The size must not exceed 6 inches x 3 inches (150mm x 75mm).
- 3 The placing of, and the words on the plaque must be agreed with the Parish Council prior to the plaque being installed.
- 4 Nothing other than agreed plaques should be placed nearby at any time i.e. no decoration including flowers, mementoes or photographs.
- 5 The Parish Council reserves the right to remove any plaque which reaches a state beyond economic repair or if the memorial is to be removed. The Parish Council will make every reasonable attempt to contact the donor prior to removal of the plaque. If the donor cannot be traced, the plaque will be placed in the safekeeping of the Parish Clerk.
- 6 The Parish Council will not be held responsible for loss or damage to plaques.

Adopted March 2023