MINUTES OF THE BEADNELL ANNUAL PARISH COUNCIL MEETING held on Wednesday 25th May 2022 at 6.05pm in Beadnell W.I. Hall

Present: Chair- G Martindale, Vice-Chair J Hall
Parish Councillors: J Rhind, A Baker, C Williamson, M Dawson & A Nation
Clerk: I Hunter
5 Members of the public

Min 60/2022 -Election of Chair for 2022/23- Parish Councillor A Baker proposed & Parish Councillor C Williamson seconded Parish Councillor G Martindale as Chair for 2022/23. This was agreed. Parish Councillor G Martindale accepted the position and signed a Declaration of Acceptance.

Min 61/2022 -Election of Vice-Chair for 2022/23- Parish Councillor J Rhind proposed & Parish Councillor C Williamson seconded, Parish Councillor A Baker as Vice- Chairman for 2022/23. Parish Councillor declined the position due to prior commitments. Parish Councillor A Nation proposed Parish Councillor J Rhind he declined the position. Parish Councillor C Williamson proposed & Parish Councillor M Dawson seconded, Parish Councillor J Hall as Vice- Chair for 2022/23. Parish Councillor J Hall. accepted the position and signed a Declaration of Acceptance.

Min 62/2022- Chair's Annual Report- The Chair read out the attached 2021/22 report:

1 member of the public joined the meeting at that point.

Apologies for Absence: County Councillor G Renner-Thompson

Declaration of Interest: The Vice-Chair declared a personal & prejudicial interest in Agenda Item No 19g double yellow lines The Wynding.
Parish Councillor M Dawson declared a personal & prejudicial interest in Planning Application No 22/00557/FUL as the applicant.
The Clerk declared a personal & prejudicial interest in Agenda item No 24 staffing.

Request for Dispensation- None

The Minutes of the Parish Council Meetings held on Wednesday 23rd March & 6th April 2022- Parish Councillors agreed that the Minutes of the meetings held on 23rd March & 6th April 2022 were a true record of the meetings. The Chair to sign a hard copy.

Any urgent matters arising from the minutes if not already on the agenda-

Min 63/2022 (Min 27/2022- Meeting with Northumberland County Council Highways Development Management Department- Parish Councillor A Nation asked for a progress update on possible date for a meeting. The Clerk agreed to recirculate the dates provided by Northumberland County Council for Parish Councillors to confirm their availability.

Min 64/2022 (Min 52/2022)- Fish & chip van- Parish Councillor A Nation asked if there were any updates. The Chair replied that the trader had a licence to park anywhere in Northumberland.

Min 65/2022 (Min 53/2022)- Coastal Summit- Parish Councillor A Nation asked if there were any updates from the Coastal Summit. The Chair responded to say he was unable to attend the Coastal Summit. The Vice-Chair responded to say AONB are undertaking a questionnaire on staffing shortages.

Min 66/2022 (Min 57/2022) - Trees- Parish Councillor A Nation asked there were any updates on areas to possibly plant trees. Parish Councillors agreed any ideas should be sent to Parish Councillor A Baker. Parish Councillors agreed to consider this at the September meeting

Min 67/2022 (Min 51/2022)- Parish Council business/responsibilities- Parish Councillor J Rhind said that he felt it was implicit in the e mail policy which was agreed at the previous meeting that councillors were obligated to ensure that they were able to receive all Parish Council e-mail traffic. In addition, that obligation extended to reading all e mail traffic and responded to it whenever a reply was required and appropriate. There was no dissent from this view

The Minutes of the Planning Meeting: Parish Councillors agreed the minutes of the Planning Meeting held on 27th April 2022 were a true record of the meeting. The Chair to sign a hard copy.

Min 68/2022-Community Police- No report received.

Min 69/2022- County Councillor report- No report received.

Parish Councillor A Nation stated she was going to ask County Councillor G Renner-Thompson about the safety issues at the Harbour, which is private land. The Chairman responded that the Harbour is owned by the Harbour Commissioners, it is private land and not a Parish Council matter. However, if Parish Councillor A Nation wished she could contact the Harbour Commissioners in a personal capacity.

Parish Councillor J Rhind stated he was going to ask County Councillor G Renner-Thompson for an update on adding the main road to the gritting route which was raised at the March meeting. Parish Councillors agreed Parish Councillor J Rhind email County Councillor G Renner-Thompson for an update.

Min 70/2022- Parish Council Policies-

- Parish Councillors agreed to adopt the Code of Conduct
- Parish Councillors undertook the annual review of the Standing Orders. Parish Councillor A Baker proposed & Parish Councillor J Rhind seconded "A meeting shall not exceed a period of 2 hours" A vote took place- 6 Parish Councillors agreed, 1 Parish Council abstained.
- Parish Councillors considered the revised Grant-donation policy. Parish Councillor A Nation proposed removing "time constrained", this was not seconded. A vote took place- 6 Parish Councillors agreed, 1 Parish Councillor abstained.

  Parish Councillors agreed all policies on the Parish Council website should show review date.

Min 71/2022- Annual Governance and Accountability Return for 2021/22

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2021/22
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors approved the completion and submission of the Certification of Exemption.
- Parish Councillors agreed to give a vote of thanks to the Internal Auditor for undertaking the Internal Audit.
- The Clerk agreed to place copies of the Annual Audit and accounts on the Parish Council website

Min 72/2022- Annual Insurance premium-

- Parish Councillors considered the quote and information received from BHIB. Parish Councillor A Nation queried volunteers undertaking works on Parish Council assets ahead of approval by the Parish Council. Parish Councillor C Williamson proposed and the Vice-Chair seconded that Parish Councillor A Nation provide a named volunteer with a copy of the weekly play area inspections reports, and the named volunteer undertake minor repairs to play equipment as per the instructions of the Parish Council.
  Parish Councillors agreed to monitor the situation and review it in 6 months.
- Parish Councillors agreed the payment of £598.43 to BHIB for the Parish Council's 2022/23 Insurance policy.

Min 73/2022- Planning Applications

22/01385/FUL- Conversion of integral garage to create bedroom and new window on side elevation- 19 Longbeach Drive Beadnell NE67 5EG.
Parish Councillors considered the above planning application and unanimously agreed to submit no objections.

22/01418/VARYCO- Variation of Conditions 2 (Approved Plans) and 7 (Construction Method Statement) to allow amendments to the design and appearance and agree a construction management plan on approved application 18/01045/FUL- Land South Of 70 Harbour Road Harbour Road Beadnell Northumberland.
Parish Councillors debated the above planning application and unanimously agreed to submit no objections.
However, Parish Councillors requested the following points are considered before the above planning application is determined:

- All conditions attached to the approved application 18/01045/FUL are reviewed.
- The S106 Agreement attached to the approved application 18/01045/FUL must be retained, and principal residency be added to the S106 Agreement.
- Policy HOU 10 in the newly adopted Northumberland Local Plan needs to be applied to this application.

Parish Councillor M Dawson left the meeting whilst the next planning application was considered.

22/00557/FUL-Temporary 4-year permission sought for a single storey food retail unit (A3 use) with indoor and limited outdoor terrace seating- Land South West Of Sandy Lane Court Bernicia Way Beadnell.
Parish Councillors debated the above planning application and unanimously agreed to submit no objections.

Parish Councillors support the conclusion/recommendation of Rosalind Kain Northumberland County Council Built Heritage & Design Officer.
Parish Councillors request the following point considered/confirmed before the above planning application is determined:

- The temporary permission time period for the above application and car parking related to this application needs to be linked, to ensure all elements of this application are for the same length of time.

Parish Councillor M Dawson re-joined the meeting

Min 74/2022- Play Areas.

- Parish Councillors agreed Parish Councillor A Nation is the Parish Council link with the volunteer for any minor repairs. Parish Councillor A Nation informed the meeting that a picnic table at the Meadow Lane play area has had fire damage due to a hot BBQ. Parish Councillors agreed the named volunteer check to see if the picnic table can be repaired, and if a new picnic table is required Parish Councillor A Nation obtain a quote for the July meeting.

Min 75/2022- Cemetery

- Parish Councillors undertook the annual review of cemetery charges. and considered the previously circulated draft charges prepared by the Vice-Chair. The Vice-Chair proposed & Parish Councillor A Baker seconded to increase the cemetery charges as from 1st July 2022, as per the previously circulated suggestions, and the charges will be reviewed annually. This was agreed.
- Parish Councillor A Nation asked about the groundworks which had not taken place during the winter/spring time. The Vice-Chair responded that S Ternent had been undertaking storm Arwen works.
- The Vice-Chair asked the Clerk to check when the next memorial inspection is due, and to ask Northumberland County Council if this is a service they still offer.
- The Vice-Chair reported that the fallen branches at the entrance to the cemetery had been tidied up.
- The Vice-Chair suggested a bench outside the cemetery would be of a benefit. The Parish Council currently has an enquiry about the installation of a bench in the Parish, concluding she had suggested this location as an option. The Vice-Chair suggested if nobody is interested in placing a memorial bench at this location the Parish Council could consider purchasing a bench for this location.

Min 76/2022- Financial Statement as at 31st March 2022

Current Account	£	14639.85
Savings Account	£	19343.24

Min 77/2022- Finance:

Receipts

• Northern Powergrid	£	1.53	Wayleave
• Northumberland CC	£	6000.00	Precept
• Donations	£	2950.00	2nd Home owners

Payments made

• O Kavanagh	£	70.00	Install bench
• Shiel & Morrison	£	72.00	Printing donation letters
• B Armstrong	£	16.60	PC email addresses A/c
• Northumberland CC	£	1901.09	2022/23 SLA for play area inspections

Payments due

• I Hunter	£	382.23	Salary 45.75 hours @ £ 10.44 per hour
• HMRC	£	95.40	PAYE
• I Hunter	£	17.81	Expenses
• Beadnell WI	£	84.00	Room hire
• NALC	£	204.72	Annual subscription
• BHIB	£	589.43	Annual Insurance premium
• S Ternant	£	510.00	Grass cutting
• ICO	£	35.00	Annual Data protection fee D/D

Parish Councillor A Nation proposed & The Vice-Chair seconded the above payments. This was agreed.

Min 78/2022- Updates

- Parish Councillors received updates on the following items and considered any actions:
  a) **Footpath to Swinhoe.** Parish Councillor A Baker referred to his previously circulated paper where he had obtained a guide price of £15K from G Birdsall. Parish Councillors agreed Parish Councillor A Baker, contact County Councillor G Renner-Thompson, find out what Northumberland County Council requirements are, find out who the landowners are, prepare a feasibility report which will include where the footpath will stop.
  b) **Swinhoe junction.** Parish Councillor J Rhind raised concerns that there had been 3 recent accidents at the junction where the emergency services were involved, and Northumberland County Council Highways Department had not responded to any of his emails, he concluded that progression from Northumberland County Council Highways Department was glacial. Parish Councillors agreed the Clerk contact County Councillor G Renner-Thompson as the elected member raising concerns about the lack of response from Highway's Officers and provide a deadline for a reply.
  c) **Chathill rail services.** Parish Councillor J Rhind advised the meeting that he had been in contact with the resident from a neighbouring parish that contacted the Parish Council saying that the resident has asked that all local Parish Council's in the area support his campaign to increase the rail services serving Chathill station. It was agreed that Parish Councillor J Rhind would reply saying that Beadnell Parish Council

supported all initiatives aimed at improving local public transport services, including rail services

d) **Arriva X18 bus service.** Parish Councillor J Rhind reported the trial of the route though Beadnell village had commenced. Parish Councillor M Dawson agreed to erect No parking signage at The Craster Arms corner to help the success of the trial.

e) **Parish Council email addresses.** Parish Councillor A Baker proposed Parish Councillors start using the new email addresses to send and receive emails with immediate effect. Parish Councillor A Nation stated that she would be using the g mail address which she has set up for Parish Council business. Parish Councillor A Nation agreed to re-circulate the information/comments she made at the April meeting.

f) **Platinum Jubilee**. The Vice-Chair provided an update on the events which will be taking place over the Platinum Jubilee weekend

The Vice-Chair left the meeting at this point.

g) **Double yellow lines The Wynding**. Parish Councillor A Nation asked Parish Councillors if they would support the Parish Council asking Northumberland County Council to install double yellow lines along The Wynding, as one resident had attended a Parish Council meeting and another resident had contacted her about access to their drive. Parish Councillor J Rhind suggested the 1st option should be signage. Parish Councillors agreed Parish Councillor A Nation contact the residents, suggesting they erect signage to deter parking on the corner or over/opposite accesses.

The Vice-Chair re-joined the meeting.

2 members of the public left the meeting at that point.

h) **Consider purchasing housing for wheelie bins at the car park**. The Chair proposed the Parish Council purchase housing for the Northumberland County Council wheelie bins in the car park, which will tidy up the area, stop litter blowing about and discourage letter being left next to full wheelie bins. He concluded by saying that the cost will be approx. £800 per housing x 4. Parish Councillor A Nation suggested a more natural looking housing should be considered. Parish Councillor J Rhind commented that he had not seen the option being presented - or any other option - and could not therefore comment. Parish Councillors agreed County Councillor G Renner-Thompson should be asked if Northumberland County Council will share the costs. Parish Councillors agreed The Chair, Vice-Chair & Parish Councillor A Baker undertake further research.

Min 79/2022- Correspondence

- **NCC-** New sporting opportunities in Northumberland
- **National Trust-**Request for volunteers
- **National Trust-** Email Long Nanny access 2022. Parish Councillor A Nation suggested the information be placed on the website. This was agreed.
- **Northumberland Carers-** Carers week 6th- 12th June
- **NCC-** Berwick School Partnership reorganisation consultation
- **NCC-** Pharmaceutical Needs Assessment consultation
- **NCC-** Local transport plan feedback & request for 2023/24 priorities. Parish Councillors agreed to add this to the July Agenda.

Min 80/2022- Parish Council Meeting dates for 2022/23

- Parish Councillors agreed the previously circulated draft Parish Council Meeting dates as the dates for Parish Council meeting dates in 2022/23

Any Other Urgent Business- None

The date of the next meeting 27th July 2022 at 6pm

EXCLUSION OF PRESS AND PUBLIC

Parish Councillors passed the following resolution:

The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.

The Clerk and members of the public left the meeting at that point.

Staffing

- Parish Councillors undertook the annual review of the Clerk's salary

Chair_____Date_____