

# **THE PARISH COUNCIL OF BEADNELL**

Web Site - [www.beadnellparishcouncil.co.uk](http://www.beadnellparishcouncil.co.uk)

**The Annual Parish Council Meeting of Beadnell Parish Council will be held on Wednesday 25<sup>th</sup> May 2022, in W.I Hall Meadow Lane Beadnell Commencing at 6.05 P.M or on the rising of the Annual Parish Meeting**

## **AGENDA**

### **1. Election of Chair for 2022/23**

- Parish Councillors to elect a Chair for the forth coming year
- The Chair to sign the Declaration of Acceptance

### **2. Election of Vice-Chair for 2022/23**

- Parish Councillors to elect a Vice-Chair for the forth coming year
- The Vice-Chair to sign the Declaration of Acceptance

### **3. Chair's Annual Report.**

- The 2021/22 Chair to present an Annual Report.

### **4. Apologies for absence-**

### **5. Declaration of interest.**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in discussions or vote on the matter and must leave the room.

### **6. Request for dispensation**

- To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.
- To consider requests for dispensation.

### **7. The Minutes of the Parish Council Meetings held on Wednesday 23<sup>rd</sup> March & 6<sup>th</sup> April 2022.**

Parish Councillors to approve the minutes of the Parish Council Meeting held on 23<sup>rd</sup> March & 6<sup>th</sup> April 2022. The Chair to sign a hard copy.

### **8. Matters from the minutes of the last meeting arising unless otherwise on the agenda**

Parish Councillors to receive any updates on actions since the previous meeting.

**9. The Minutes of the Planning Meeting**

Parish Councillors to approve the minutes of the Planning Meeting held on 27<sup>th</sup> April 2022. The Chair to sign a hard copy.

**10. Community Police-** To receive any updates from the local Police Officer

**11. County Councillor report-** To receive any updates from  
County Councillor G Renner- Thompson

**12. Parish Council Policies**

- Parish Councillors agree to adopt the Code of Conduct
- Parish Councillors undertake the annual review of the Standing Orders.
- Parish Councillors to consider the revised Grant-donation policy

**13. Annual Governance and Accountability Return for 2021/22**

- 13.1 To consider and agree any actions arising from the report of the internal auditor (copy attached)
- 13.2 To approve the Annual Governance Statement (draft copy attached)
- 13.3 To approve the draft annual accounts for 2021/22 (draft copy attached)
- 13.4 To approve the Accounting Statement and Explanation of Variances (draft copies attached)
- 13.5 To confirm and approve the Certification of Exemption (draft copy attached)
- 13.6 To agree a vote of thanks to the Internal Auditor

**14. Annual Insurance premium**

- Parish Councillors to consider quote and information received from BHIB
- Parish Councillors to agree the payment of £598.43 to BHIB for the Parish Council's 2022/23 Insurance policy.

**15. Planning Applications**

22/01385/FUL- Conversion of integral garage to create bedroom and new window on side elevation- 19 Longbeach Drive Beadnell NE67 5EG

22/01418/VARYCO- Variation of Conditions 2 (Approved Plans) and 7 (Construction Method Statement) to allow amendments to the design and appearance and agree a construction management plan on approved application 18/01045/FUL- Land South Of 70 Harbour Road Harbour Road Beadnell Northumberland

22/00557/FUL-Temporary 4-year permission sought for a single storey food retail unit (A3 use) with indoor and limited outdoor terrace seating- Land South West Of Sandy Lane Court Bernicia Way Beadnell

**16. Play Areas.**

- Parish Councillors to consider any updates on repairs
- Parish Councillors to receive any other updates.

## 17. Cemetery

- Parish Councillors to undertake the annual review of cemetery charges
- Parish Councillors to receive any updates

## 18. Finance

- The 31<sup>st</sup> March 2022 Financial Statement attached

### Receipts

- |                      |           |                             |
|----------------------|-----------|-----------------------------|
| • Northern Powergrid | £ 1.53    | Wayleave                    |
| • Northumberland CC  | £ 6000.00 | Precept                     |
| • Donations          | £ 2950.00 | 2 <sup>nd</sup> Home owners |

### Payments made

- |                     |           |                                       |
|---------------------|-----------|---------------------------------------|
| • O Kavanagh        | £ 70.00   | Install bench                         |
| • Shiel & Morrison  | £ 72.00   | Printing donation letters             |
| • B Armstrong       | £ 16.60   | PC email addresses A/c                |
| • Northumberland CC | £ 1901.09 | 2022/23 SLA for play area inspections |

### Payments due

- |               |          |                                       |
|---------------|----------|---------------------------------------|
| • I Hunter    | £ 382.23 | Salary 45.75 hours @ £ 10.44 per hour |
| • HMRC        | £ 95.40  | PAYE                                  |
| • I Hunter    | £ 17.81  | Expenses                              |
| • Beadnell WI | £ 84.00  | Room hire                             |
| • NALC        | £ 204.72 | Annual subscription                   |
| • BHIB        | £ 589.43 | Annual Insurance premium              |
| • S Ternant   | £ TBC    | Grass cutting                         |

## 19. Updates

- Parish Councillors to updates on the following items and consider any actions:
  - a) Footpath to Swinhoe
  - b) Swinhoe junction
  - c) Chathill rail services.
  - d) Arriva X18 bus service
  - e) Parish Council email addresses
  - f) Platinum Jubilee
  - g) Double yellow lines The Wynding
  - h) Consider purchasing housing for wheelie bins at the car park.

## 20. Correspondence

- NCC- New sporting opportunities in Northumberland
- National Trust-Request for volunteers
- National Trust- Email Long Nanny access 2022.
- Northumberland Carers- Carers week 6<sup>th</sup>- 12<sup>th</sup> June

## 21. Parish Council Meeting dates for 2022/23

- To agree the previously circulated draft Parish Council Meeting dates for 2022/23

## 22. Any Other Urgent Business

**23. Date of the next meeting: TBC**

**EXCLUSION OF PRESS AND PUBLIC**

Parish Councillors invited to consider passing the following resolution:

**The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.**

**24. Staffing**

- Parish Councillors to undertake the annual review of the Clerk's salary

(Sgnd). Isabel Hunter  
Clerk to Beadnell Parish Council.