

**MINUTES OF THE BEADNELL PARISH COUNCIL VIRTUAL MEETING
held on 27th January 2021 at 6.00pm**

Present: Parish Councillors: A Nation (Chair); J Hall (Vice-Chair),
J Rhind, A Baker, C Scott-Roy & M Dawson
County Councillor G Renner-Thompson
Clerk: I Hunter
7 Members of the public

Apologies for Absence: Parish Councillor J Davison.

Declaration of Interest: None

Request for Dispensation- None

The Minutes of the Parish Council Meeting held on Wednesday 25th November 2020- Parish Councillors agreed that the Minutes of the meeting held on 25th November 2020 was a true record of the meeting. The Chair to sign a hard copy.

Any urgent matters arising from the minutes if not already on the agenda- None

Min 1/2021- Planning Minutes- Parish Councillors agreed that the Minutes of the Planning Meetings held on 16th December 2020 & 13th January 2021 were a true record of the meetings. The Chair to sign the hard copies.

Min 2/2021-Planning Applications- Detailed list attached to these Minutes

Min 3/2021- Planning Approvals- Detailed list attached to these Minutes

Min 4/2021-Planning Withdrawal- Detailed list attached to these Minutes

Min 5/2021- Planning meeting with developers- Parish Councillors ratified the notes of the virtual meeting held with Café developer held on 30th November 2020

- The Chair to sign a hard copy.
- A copy of the notes to be placed on the Parish Council website.

Min 6/2021- Play Areas-

- Parish Councillors ratified that Northumberland County Council would undertake the weekly inspections of the 2 play areas in 2021/22 under an SLA agreement at a cost of £1845.72 inc VAT.
- Parish Councillors agreed the Chair check the recently received SLA and sign it on behalf of the Parish Council.
- The Vice-Chair informed the meeting that she had been unable to make contact with Karbon Home Officers for an update. Also, she had tried to contact Northumberland County Council Highways to see if the road had been adopted, and to date she is still awaiting a reply. She agreed to continue to work on this matter.

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- Parish Councillors considered the screening and the green island next to the Countylife development. The Vice-Chair stated the green island was the spoil from when play equipment was installed and over time plants have been planted in the area including a silver birch tree. The Vice-Chair offered to lead on this matter, liaise with Parish Councillors and report back to the March meeting with suggestions, which could include some planting along the boundary. This was agreed. Parish Councillor J Rhind suggested engaging with neighbouring residents
- The Chair asked Parish Councillors for permission to approach a local window cleaner to obtain a price for the removal of the green moss from equipment etc on the Longbeach Drive play area.

Min 7/2021- Cemetery-

- The Vice-Chair informed the meeting that there were no updates on the repair to the section of the base of the cemetery wall as this is not in need of urgent attention.
- The Vice-Chair informed the meeting that she will be meeting a tree surgeon on site shortly to look at 3 trees in and around the cemetery and obtain advise as to what actions may be required.
- The Vice-Chair agreed to monitor the spoil left by grave diggers
- The Vice-Chair agreed to pick up the issue of the sunken grave from a recent interment.
- The Vice-Chair informed the meeting that she will lift the branches of the trees in the middle of the cemetery, however, the current weather is not suitable for the works to be undertaken.

Min 8/2021- Financial Statement

Current Account	£ 11604.47
Savings Account	£ 11341.11

Min 9/2021- Finance:

Receipts

• Marshall Burial A/c	£ 154.91	Transfer to Current A/c
• Donation	£ 30.00	2 nd Home owner
• A Haile	£ 100.00	2 nd Interment Plot No 78

Payments due

• I Hunter	£ 559.68	Salary 67 hours @ £ 10.44 per hour
• HMRC	£ 139.80	PAYE
• I Hunter	£ 41.72	Expenses
• I Hunter	£ 138.00	Water fountain- cost for an application For a non-household water supply connection.

- Seahouses Primary School
£ 250.00 Donation towards chrome books

The Chair asked for the request for financial support from Seahouses Primary School to be considered at this point. This was agreed

Min 10/2021- Seahouses Primary School- Parish Councillors considered a request from Seahouses Primary School for financial support to purchase chrome books for all children attending the school. Parish Councillor C Scott-Roy provided the background information and said they are looking to raise £5K. Parish Councillor M Dawson informed the meeting that so far £3112 has been raised. The Vice-Chair stated she did not have a problem with the request however, the request should be considered at the March meeting along with other requests received in 2020/21 as per the Parish Council policy.
Parish Councillors agreed by a majority vote to consider the request as an exception at this meeting due to the urgency of the request.
Parish Councillor A Baker proposed, the Chair seconded that the Parish Council make a donation of £250. This was agreed by a majority vote.

Min 11/2021-Community Police- The following police report has been received:
Since the last Beadnell P.C meeting there has been one recorded crime
Sexual assault by touching – complaint made by non-resident, complainant did not support a prosecution.
Parish Councillor M Dawson reported that a section of the curtains on 2 litter bins have been cut and sharp edges have been left. Parish Councillors agreed Parish Councillor M Dawson sort the curtains on the litter bins to ensure there are no sharp edges and check all other litter bins to see if there are any other similar issues.

Min 12/2021- County Councillor report- County Councillor G Renner-Thompson provided the following updates:
Swinhoe Road- I have reported the water on the road to Northumberland County Council & Northumberland Estates.
Local Transport Plan- The 2021/22 programme will be released at the February Local Area Council meeting. The plan will include £90K for surface dressing from Chathill to Swinhoe.
Northumberland County Council Budget 2021/22-

- £113K for the surface water issue at Chathill.
- The Chathill road will be closed from 8th to 20th February between 7.30am & 5.30pm, there will be a diversion from Swinhoe to Christon Bank.
- £1.8M for the flooding, coastal erosion & risk management for the seawall on Harbour Road. £130K will come from Northumberland County Council funds, the remainder will come from the Environment Agency. The works should be completed by 22/23.

The Chair asked if other local areas will be checked during the works. County Councillor G Renner-Thompson replied that the checks should happen during the preparation works, however the Parish Council could contact Northumberland County Council asking for the local areas to be checked. Parish Councillors agreed

that the Parish Council contact Northumberland County Council asking for the local areas to be checked during the preparation works, on the condition that there would be no cost to the Parish Council.

The Chair asked County Councillor G Renner-Thompson if he would contact the Café developer to ask for the car park to be open by Easter. The Clerk to provide County Councillor G Renner-Thompson with the contact details.

Min 13/2021- Updates- The following updates were received:

- A) Water Fountain:** Parish Councillor A Baker informed the meeting that Northumberland County Council are no longer allowing the water fountain to be attached to the toilet block without installing a separate water supply due to the requirements required by Northumbrian Water. Also, the fountain will be a Parish Council asset. However there is an option to lay a water pipe supply, a Non-household water supply connection application has been made to Northumbrian Water, the cost to dig a trench will be £1300, however a wayleave agreement will be required from the landowner which will be Northumberland County Council. He concluded that the costs would be approx £2K. County Councillor G Renner-Thompson replied that he thought Northumberland County Council may only charge the legal fees for the wayleave. Parish Councillor C Scott-Roy replied that the preparation of a wayleave may take time. Parish Councillors considered the situation and agreed:
- Parish Councillor A Baker will update Seachangers – the grant funder.
 - The Chair contact Northumberland County Council in regards to a wayleave.
 - Parish Councillors make a final decision by end of January.
- B) School reading room stone-** Parish Councillor J Rhind agreed to brush on sealant to the original stone. Parish Councillors had agreed in principle the wording for a plaque. Parish Councillor J Rhind reported that the location for the plaque needs to be agreed, and a price of £240 had been received, however, he would like to see a mock-up before the Parish Council agrees to place the order. Parish Councillor J Rhind also informed the meeting that Alan Donaldson from Seahouses had offered to make a new stone free of charge if the Parish Council had proceeded with that option. Parish Councillors agreed Parish Councillor J Rhind continue his work on this subject.
- C) Holiday let donations-** Parish Councillors agreed to prepare and distribute a letter in 2021. Parish Councillor A Baker to provide a draft for consideration.
- D) North Northumberland Coast NHP-** The Vice-Chair to be the Parish Council link any comments to the Vice-Chair before 19th February.
- E) Donation/projects-** The Chair informed the meeting that Parish Councillor A Baker had provided some suggestions. Parish Councillors agreed to await the closure of the community survey questionnaire.
- F) Any covid-19 updates-** County Councillor G Renner-Thompson informed the meeting that the dashboard on the Northumberland County Council website has been updated.
- G) Any updates on the car park works-** The Chair informed the meeting that the works have commenced. Parish Councillor A Baker asked that the Parish Council have sight of the new signage before the final sign is prepared. County Councillor

G Renner-Thompson informed the meeting that the 1-hour free parking will remain. The Vice-Chair asked about the 72-hour provision. County Councillor G Renner-Thompson agreed to obtain an answer.

H) Length of meetings- Parish Councillors ratified that the maximum length of time for Parish Council meetings during covid-19 will be 120 minutes.

I) State of an area on Harbour Road- Parish Councillors agreed the Chair and Clerk attempt to make contact with the landowner to ascertain their intentions.

Min 14/2021- 2021/22 Budget/precept

- Parish Councillors considered the previously circulated draft budget, and agreed the budget should be £12000 for 2021/22 which meant amendments to the draft budget were required to ensure a negative budget was not set, this included reducing the elections costs to £250, if there are election costs in 2021/22 which exceed £250 the balance will be paid from reserves. In future £250 should be included in the budget each year to cover election costs.
- Parish Councillors agreed the precept for 2021/22 will be £12000

Min 15/2021- Coastal Summit- The Chair provided a verbal update on local suggestions:

A) Motor homes, resident parking & park -ride.

Following on from the Coast Summit the Chair & Vice-Chair had taken part in a meeting with 4 local Parish Councils. The group are considering the option of a General Manager for the area and a shuttle bus service.

Beadnell Parish Council has already approached Northumberland County Council requesting a manager for the Beadnell area.

B) The Chair asked Parish Councillors to make comments on the suggestion of a shuttle bus service by 28th January

Min 16/2021- Policies- Parish Councillors considered and agreed the following:

- A) Risk Assessment-** Parish Councillors considered the 2 previously circulated draft policy and proposed amendments. Parish Councillors agreed the Risk Assessment once the amendments are made. Parish Councillors agreed Parish Councillors agreed look into options for cloud storage of Parish Council files.

Min 17/2021- Internal Audit- Parish Councillors agreed local resident Colin Brunt undertake the Parish Council's internal Audit for the 2020/21 Parish Council accounts. The Clerk to update Colin Brunt.

Min 18/2021- AONB/National Trust- Parish Councillors ratified the notes from the virtual meeting held with AONB on 9th December 2020.

- A) Beach closures by National Trust 2021/nesting birds-** Parish Councillors agreed a copy of the position statement will be placed on the website, once it is in the public domain. Parish Councillors debated the need for consultation etc. Parish Councillors agreed to invite National Trust and AONB to a virtual Parish Council meeting which will be open to the public and also invite Newton Parish Council to the meeting. The Clerk to contact National Trust & AONB to see if they could attend on either 17th or 31st March. Parish Councillors agreed that the public could submit written questions ahead of the meeting and there would be a

small number of members of the public allowed to ask verbal questions. Parish Councillor M Dawson raised concerns about the gate at the Long Nanny being locked which causes issues for the rescue services. The Vice-Chair agreed to raise this at the next AONB Partnership meeting.

Min 19/2021- Community Survey Questionnaire- The Vice-Chair reminded the meeting that the deadline to return completed questionnaires is 31st January, stating a reminder for the closing date has been publicised. She advised the meeting that so far 41 paper copies had been received and 47 responses on survey monkey which equates to 12%. She concluded by saying only one response had declared that they are under 25 years.

Min 20/2021- Highways- Parish Councillors considered the following:

- The reduction of the speed limit on Swinhoe Road- Parish Councillors agreed the Clerk contact Northumberland County Council Highways Department and ask for the speed limit on the whole of Swinhoe Road to be reduced to 30pmh.
- The reduction of the speed limit on the B1340- Parish Councillors agreed the Clerk contact Northumberland County Council Highways Department and ask for the 40mph speed limit on the B1340 to be extended up to the Swinhoe cross roads, and that the speed limit on the corner at Beadnell village be reduced to 30mph.
- Narrow bridges- Parish Councillor J Rhind asked if the signage at the 2 narrow bridges could be changed to priority signs. Parish Councillors agreed to support the request. Parish Councillor J Rhind to draft a letter.

Min 21/2021- Correspondence- for information

- **NCC-** Street naming update – agree to the use of Coble Way, Dixon Place and Douglas Drive.
- **Clerks & Councils Direct-** January newsletter
- **NCC-** Private Sector Housing Strategy for Northumberland 2021-2023 Consultation. The Vice-Chair to read the strategy and update Parish Councillors.
- **Seahouses Primary School-** Request for financial support. Considered at Min 10/2021
- **NCC-** Local Election arrangement update

Any Other Urgent Business-

Min 22/2021- Public Question Time- None received

The date of the next Parish Council Virtual meeting will be held on 24th March 2021 at 6pm

Chair _____ Date _____

Ch's Initials _____