

**MINUTES OF ANNUAL MEETING held on 23<sup>RD</sup> May 2018 at 6.00pm in Beadnell W.I. Hall**

**Present:** Parish Councillors: J Hall (Chair); R Batten (Vice-Chair); A Nation; J Rhind, M Dawson & A Willis

County Councillor G Renner-Thompson

Clerk: I Hunter

13 Members of the public

**Public Question Time:** Covered in Annual Parish meeting

**Min 43/18 -Election of Chairman for 2018/19-** Parish Councillor A Nation proposed & Parish Councillor R Batten seconded Parish Councillor J Hall as Chairman for the forthcoming year. This was agreed. Parish Councillor J Hall accepted the position and signed the Declaration of Acceptance.

**Min 44/18- Election of Vice-Chairman for 2018/19-** The Chairman proposed & Parish Councillor A Nation seconded Parish Councillor R Batten as Vice-Chairman for the forthcoming year. This was agreed. Parish Councillor R Batten accepted the position

**Min 45/18 – Chairman’s Annual report-** The Chairman read out the following report:

I’m going to break with tradition by thanking most people at the start of this report rather than leaving it to the end.

Thank you to fellow councillors for sticking with it through the hard times or for volunteering to join the PC during the year. Especial thanks to Richard for taking on the role of Vice Chair and Alison for all the tasks she has completed, the research she has carried out and for watching my back, reminding me and making sure we are acting as a competent council. I appreciate all your support

To Colin Brunt for continuing to act as our Internal Auditor.

And special thanks to Isabel, our Clerk, who was appointed in July. Although very experienced, Isabel hadn’t had experience of overseeing a cemetery before, so special thanks for all the time she has put into learning about ours.

In addition, Isabel has had to cope with a Chair on a steep learning curve and admits she thought I was exaggerating when I said we had more planning applications than any other small P C.

I wasn’t and we have.

Since April 2017 we have considered and commented on at least 37 different applications at 15 different meetings.

In addition we have collectively reviewed some of our policies and set a schedule across the coming year to review the remainder.

Not many people realise Parish and Town councils, created by Gladstone in 1894, have Tax Raising powers. Accordingly we set an annual budget for the year, and the Parish Council ‘precept’, which is collected by NCC in addition to the Council Tax. We raised the precept by nearly 10% this year to cover the increased cost of insurances and maintaining the Playgrounds.

During the year we had already spent over £4,600 on the playground in addition to ring fencing nearly all our capital towards the inevitable cost of replacing some, or all of the equipment in the coming years.

Unfortunately we still had to decommission a set of swings due to the wooden supports beginning to rot underground. We are also advised in the Annual and weekly Inspections to fence in the playground and install new gates. These actions would cost nearly half our current annual precept and needs to be considered carefully.

We are very grateful to Beadnell Community Volunteers who have offered to donate the profits from their Grand Auction in August to the Playground.

In a bid to keep down the cost of repairs the council is trialling asking community minded volunteers to carry out some minor tasks, such as touching up paintwork, replacing screws and removing obstacles. A list of jobs needing action will be added to the noticeboards after every scheduled PC meeting and Andy Brown has kindly agreed to be the point of contact for anyone wanting more information.

Other highlights of the year were a visit from Principal Planning Officer of NCC Highways in August 2017. We were offered amongst other things, yellow lines for the village centre and Car Park, speed checking for the 'Big Hill' and a possible 20 mile an hour speed limit, unfortunately we are still waiting for action on all of these.

The Neighbourhood Plan moved into its final stage and was submitted for Independent Examination. All but 1 of our proposed policies were approved and you will have a chance to have your say tomorrow, if you haven't voted already.

The plan is already having an impact with a recent planning application being awarded 'subject to the house being a permanent residence'. We can expect this restriction on nearly all future house building applications.

One of our aims for the coming year is to help set up a Neighbourhood Plan Monitoring Group, made up of all 3 Parish Councils, to record and report back on the effect of the plan across the area. Other actions will involve a proposed Conservation area for parts of the village, feeding into the new NCC Core Strategy, seeking funds to install the new fences and gates in the playground and no doubt lots more consultations and planning applications.

However this will also be balanced by seeing the work other volunteers are putting into the parish. Beadnell Community Volunteers efforts with the Stall on the Wall, Car Boot Sales, the Grand Auction all benefitting the Xmas Lights and this year the new flagpole.

Beadnell in Bloom working so hard and imaginatively to improve the village. This is appreciated by residents and visitors alike and they deserve Gold for all their efforts.

A similar amount of work has been undertaken by all the groups turning the village red and yellow by organising Northumberland Day on Sunday. It's great to see everyone working together supporting an event which will again be a great attraction.

And lastly congratulations to Beadnell WI for raising the funds and carrying out the work to renovate the WI Hall, the community building we all rely on.

Last April I offered to act as Chair until the Annual Meeting in May. I then offered to continue for the following year to allow new councillors to be appointed. My offer tonight is definitely for one year only as I'd like to see the N Plan bedded in.

I estimate the role of chair takes up a minimum of 5 hours a week, rising to 15 hours if we have a scheduled meeting or a contentious Planning application to consider.

This time next year someone else will be in this chair but until then I look forward to Beadnell Parish still being a great place to live

**Apologies for Absence:** Parish Councillor C Scott-Roy

**Declaration of Interest:** The Chairman declared a Non-pecuniary Interest in Planning Application No 18/01326/CCD  
Parish Councillor M Dawson declared a Non-pecuniary Interest in Planning Application No 18/01326/CCD  
Parish Councillor A Nation declared a Non-pecuniary Interest in Planning Application No 18/01426/FUL.  
County Councillor G Renner-Thompson declared a Non-pecuniary Interest in Planning Application No 18/01326/CCD

**Request for Dispensation-** None

**The Minutes of the Meeting held on Wednesday 28<sup>th</sup> March 2018** - The Minutes of the Meeting held on 28<sup>th</sup> March 2018 previously circulated was agreed as a true record.

**Matters Arising-**

**Min 46/18 (Min 20/18) - Defibrillator training-** The Chairman informed the meeting the defibrillator has now been installed in the toilet block, and gave a vote of thanks to Parish Councillor A Nation, the Craster Arms, County Councillor G Renner-Thompson, Northumberland County Council and the First Responders for their help.

**Min 47/18 – Footpath sign-** The Chairman reported the new footpath sign at the Caravan Park is in connection with the new Coast path.

**Min 48/18 - Community Police:** The Clerk read out the following report:

2 x Crimes

1 x Damage to window – nobody seen or heard.

1 x Assault – male arrested.

0 x Anti-Social Behaviour

Pubwatch is still going strong currently 9 males on life bans.

Cuppa with a Coppa meeting has been cancelled due to no members of the public attending.

Speedwatch – Complaints re Swinhoe speeding vehicle through the village. – Speaking to the Community Speedwatch to see if they will start attending again.

**Min 49/18- County Councillor G Renner-Thompson-** Provided the following update:

- Anne-Marie Trevelyan MP, Tom Forrester & myself looked at St Helen's field whilst Anne-Marie was in the area to look at the car park. The

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application for St Helen's field has been withdrawn. Anne-Marie Trevelyan will be in Beadnell later in the year as part of her summer tour.

- I have used the pot hole funding allocated to each County Councillor to repair the Swinhoe bends.
- The project to upgrade the toilet block is a Coast & Community Fund project which will cost approx. £1.2m the application is being prepared by AONB and Northumberland County Council, there has to be a planning application approved before the funding application can proceed to the next round. This will need a business plan in place. The fund is open to applications all over the country. The project will proceed if government funding is accessed.
- The Neighbourhood Plan referendum takes place tomorrow, there has been national interest in the vote.
- Free school transport for 16 + students is now available.
- Discussions are starting regarding the resurfacing of the A1 at the Adderstone area. I am attending a meeting on 12<sup>th</sup> June.
- The yellow lines in the village are experimental Traffic Regulation Orders which will be advertised in the Village News. *A member of the public queried the enforcement.*
- The seawall is being monitored.
- I will see if I can get a Northumberland flag for the flag pole in the car park.

## Questions

- A member of the public raised concerns if the development in the car park takes place what will happen to the current toilet block. County Councillor G Renner-Thompson replied there will be a new toilet block in the new development and the old toilet block will be turned into storage.
- A member of the public stated the Beadnell Point Development included car parking, toilets & showers etc.as part of the Visitor Centre. County Councillor G Renner-Thompson agreed to speak to Planning Enforcement and Building Control on this subject.

## Min 50/18- Annual Governance and Accountability Return for 2017/2018

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor
- Parish Councillors approved the Annual Governance Statement
- Parish Councillors approved the Annual Accounts for 2017/2018
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors confirmed and approved the Certification of Exemption.
- A vote of thanks was given to C Brunt for undertaking the Internal Audit.

## Min 51/18- Planning Applications-

Parish Councillor A Nation did not take part in the consideration of the next application

18/01426/FUL- Proposed garage conversion and single storey rear extension – 15 Swinhoe Road Beadnell NE67 5AG  
Applicant: Ms. Sarah Jones

Parish Councillors debated the application and agreed to unanimously support the application. However, they agreed to raise the following concern:

- A garage is to be converted therefore there is a loss of a car parking space, and there is no provision identified within the application for the replacement of the car parking space.

Parish Councillor A Nation re-joined the meeting.

The Chairman, Parish Councillor M Dawson & County Councillor G Renner-Thompson did not take part in the consideration of the next application

Vice-Chairman in the Chair

18/01326/CCD – Proposed new building to be constructed on the over spill area of the car park to include a coastal activities base, café and public access WC, external showering and changing facilities. The proposal also includes for redesign of the existing car park, forming of new entrances and marking of the over spill car park area. Public Car Park, Benthall, Beadnell, NE67 5BQ

Applicant Ms. Sara Whitaker

A member of the public stated this would be a positive improvement and will have an economic benefit, there will be improved, and increased car parking and the application is in line with Policy 21 of the Neighbourhood Plan.

A member of the public raised concerns about the overuse of the area, what type of sports will available at the site, mass erosion of the dunes, an impact on flooding and an environmental impact.

A member of the public stated there are no planning reasons to object, it is excellent and long overdue, however, there are concerns about the quality of the planning application submitted by Northumberland County Council.

The Clerk read out the comments submitted from Parish Councillor C Scott-Roy who was unable to attend.

Parish Councillors questioned the mass, density and scale, however they did not have any objection in principle to the application.

Parish Councillors voted 3 for and 1 against the application.

It was agreed the Parish Council support the application.

Parish Councillors agreed the following response:

Beadnell Parish Council have considered the above Planning Application and agreed to support to this application.

However, Parish Councillors would like to raise the following concerns which need to be addressed:

- Support the principle of development as the overall net benefit to be gained outweighs any negative impacts
- The PC appreciates concern over parking however if facilities are to be provided the loss of the overspill car park is the most preferable land loss along the coastal strip.
- The PC acknowledges that there is pressure on car parking during peak periods, but this is the nature of the area in which we live and nothing will ever be able to fully alleviate it.

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- The applicant has failed to effectively illustrate the development, the PC would expect a greater level of detail for this type of application given the public nature of it and would wish to see contextual illustrations and photomontages to accompany the application.
- The PC is concerned that DDA requirements are not fully considered, particularly the ramp on the south elevation should be transferred to the north elevation so that the need to cross over functional space is negated
- The PC is concerned that the internal layout is not workable, the sales area is not maximised within the building and an adequate serving area should be provided
- The PC will rely upon national planning policy and emerging Neighbourhood Plan policy to formulate responses in the absence of up to date planning policy from NCC
- The applicant's design and access statement does not adequately describe the design evolution of the development and how it accords with Policy 5 of the emerging Neighbourhood Plan which requires all new development in the Neighbourhood Area to incorporate high quality design and demonstrate how:
  - a) local context and character is respected in terms of scale, density, height, massing, layout, materials, hard and soft landscaping, means of enclosure and access; and
  - b) features including windows, doors, roof lights, chimneys, flues, roofs, and boundary treatments have regard to surrounding character and materials; and
  - c) Appropriate landscaping and the use of indigenous species have been incorporated into the scheme
- In contravention of paragraph 6 of the NPPF the applicant has not demonstrated how the development is sustainable with regard to the environment particularly how it contributes to protecting and enhancing our natural, built and historic environment; and, as part of this, helping to improve biodiversity, use natural resources prudently, minimise waste and pollution, and mitigate and adapt to climate change including moving to a low carbon economy.
- In contravention of Policy 1 of the emerging Neighbourhood Plan the applicant has not demonstrated how this new social, community and leisure facility contributes to the maintenance or growth of local **sustainable** communities, sustainable includes three central tenets: social, economic and environmental.
- The application does not demonstrate improvements to biodiversity as required by Policy 8 of the emerging Neighbourhood Plan which requires that all proposals must incorporate native landscaping to reduce the impact of the development and improve biodiversity. If the planning authority is minded to approve this application the PC would wish to see a

condition that required a strategy capable of being implemented and enforced to improve biodiversity.

- The application does not demonstrate how it will use natural resources prudently, minimise waste and pollution and contribute to a low carbon economy. If the planning authority is minded to approve this application the PC would wish to see a condition that required a strategy to use natural resources prudently including the use of renewables for decentralised power supply. The strategy should be capable of being implemented and enforceable through the use of planning conditions.
- In contravention of paragraph 103 of the NPPF the applicant has failed to provide a Flood Risk Assessment. Equally Policy 5d) of the emerging Neighbourhood Plan requires that a Sustainable Urban Drainage System has been incorporated or demonstrate why such a system would not be practicable. The PC would wish to see a FRA which takes full advantage of sustainable drainage systems including grey water harvesting to contribute to the overall sustainability of the development. The system proposed should be capable of being implemented and enforceable through the use of planning conditions.
- The applicant has failed to demonstrate how the development accords with Policy 2 of the emerging Neighbourhood Plan, this requires that development proposals within or affecting landscape character areas must demonstrate how they respect the particular features of the landscapes identified in the Northumberland Landscape Character Assessment (2010) and National Character Areas and the Historic Landscape Characterisation, including:

b) The dynamic seascape including landscapes with views of the coast or seas, and coasts and the adjacent marine environment with cultural, historical and archaeological links with each

The Chairman, Parish Councillor M Dawson & County Councillor G Renner-Thompson re-joined the meeting.

The Chairman in the Chair.

### **Min 52/18- Planning Approvals**

18/00150/FUL- Replacement of existing septic tank with new package treatment plant and control kiosk, with associated drainage and new outfall to a watercourse- Land West of West Fleetham Farmhouse West Fleetham Northumberland  
Applicant: Lord Crewe's Charity

18/00610/FUL- Erection of two (identically sized) National Trust Information Boards- Land North of Burn at Tughall Mill Links Beadnell Northumberland  
Applicant: Mr. Robert Jauneika





**Payments due**

• I Hunter	£ 450.73	Salary - 2 months April & May
• HMRC	£ 112.60	Paye
• W I Hall	£ 33.00	Hire of Hall
• I Hunter	£ 62.05	Office expenses
• Stableyards Landscapes	£ 315.00	Grass Cutting
• BHIB Ltd	£ 540.06	Annual Insurance premium

**Receipts**

• BCV	£ 110.00	Testing Christmas lights
• NCC	£5534.00	Precept
• NCC	£ 128.00	Double charge payment

**Min 58/18- Annual Insurance premium-** Parish Councillors considered all quotes received for the annual insurance premium and agreed to accept BHIB Ltd on a 3-year agreement at a cost of £540.06 per year.

**Min 59/18- Playgrounds-**

- **Freehold Meadow Lane** - County Councillor G Renner-Thompson reported he is still awaiting a reply from Northumberland County Council Officers.
- **Annual Inspection report.** - Parish Councillors considered the issues raised in the report. The Chairman stated some of the issues are in hand. The fencing, gates and swings are dependant of available funds.
- **Repairs-** Parish Councillors agreed a list of minor repairs to be placed on the notice boards, asking for volunteer's assistance.

**Min 60/18- Correspondence**

- **NALC-** Local Councils Review
- **NCC-**Information on LOVE Northumberland awards
- **NCC-** Gathering your views on our road hierarchy. *Parish Councillors supported the letter drafted by Parish Councillor J Rhind.*
- **Clerks & Councils Direct-** Newsletter

**Min 61/18 Policy Review-** Parish Councillors agreed the previously circulated draft Standing Orders.

**Min 62/18- Data Protection-** Parish Councillors adopted the following previously circulated policies and forms supplied by National Association of Local Councils

- The role of Data Protection Officers.
- DPIA Assessment Checklist.
- Subject access policy and template response letters.
- Privacy Policy Checklist.
- Checklist of what to include in a security incident response policy.
- Cybersecurity checklist.
- Council's internal register of processing activities.

- Parish Councillors gave delegated authority to the Chairman and Clerk to work through the previously circulated
  - Personal Data Audit Questionnaire
  - Action Plan.
- Parish Councillors ratified the payment of the £35 Data Protection fee.

**Min 63/18- Highways-** This was covered under the County Councillors report.

**Min 64/18 – Parish Council meeting dates for 2018/19** – Parish Councillors agreed the following meeting dates:

25<sup>th</sup> July 2018  
26<sup>th</sup> September 2018  
28<sup>th</sup> November 2018  
23<sup>rd</sup> January 2019  
27<sup>th</sup> March 2019  
22<sup>nd</sup> May 2019 AGM

**Any Urgent Business-** None

**The date of the next meeting is Wednesday 25<sup>th</sup> July 2018 at 6pm**

Chairman \_\_\_\_\_

Date \_\_\_\_\_

Ch's Initials \_\_\_\_\_